

Student Dress Code Policy



Policy Statement

The purpose of the Student Dress Code is to provide a sense of belonging and pride of association in students of the College. The Dress Code promotes the safety and security of students by allowing for the ready identification of students as belonging to Wantirna College. Equality is fostered by a Dress Code common to all students.

Two appendices entitled Dress Code Compliance and Approved Uniform Items accompany this Policy and are integral parts of it.

Guidelines

1.1 The Student Dress Code operates within the guidelines determined by an order of the Department of Education and Training.

1.2 The Student Dress Code requirements apply uniformly to all students.

1.3 The Student Dress Code provides a process for exemption.

Program

2.1 College Council has the authority to create and implement Dress Codes for all students of the College.

2.1.1 A consultative process establishes the Student Dress Code.

2.1.2 The Student Dress Code provides a detailed statement of the expectations of the College Council with regard to student appearance and College uniform.

2.1.3 The Student Dress Code applies during College hours and when travelling to and from the College and at those functions and venues deemed by the Principal Team to require the full College uniform.

2.1.4 Learning Areas are empowered to state safety regulations in relation to uniform and grooming for specified learning areas.

2.1.5 Due notice will be given to both parents/guardians and suppliers if there are changes to uniform requirements resulting from an evaluation of the Student Dress Code.

2.2 College uniform is compulsory for all students from Years 7-12 and students are to wear correct uniform at all times as specified in the College's Uniform Rules.

2.2.1 Students are encouraged to be Sun Smart and wear protective headwear and to use protective sunscreen when outside in the sun. For all students, this headwear will be the College cap or a plain navy cap.

2.2.2 All Year 7-10 students will wear the navy blue V-neck Wantirna College jumper. Year 10 is a transition year to the maroon school jumper; students may wear it on successful completion of semester 1. All Year 11 and 12 students can wear the standard Wantirna College maroon V-neck jumper.

2.3 The Student Dress Code recognises and allows for exemptions under certain circumstances but safety considerations are paramount at all times.

2.3.1 Out of uniform days are approved by the College Council once per term.

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Guidelines

Program

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| 1.4 | Communication of the Student Dress Code will be made to all members of the College community. | 2.3.2 | Students who require a short-term exemption for a uniform item must bring a note explaining the reason and will be issued a College Uniform pass for no more than one week. |
| | | 2.3.3 | In cases of genuine financial hardship, the College may provide assistance with uniform items to alleviate the need for an exemption. |
| | | 2.3.4 | Long-term exemptions from a school uniform item should be made in writing to the Leader of Sub School who may grant the exemption or refer it to the College Council for a final decision. All applications on medical grounds must be supported by evidence from a qualified practitioner. The Leader of Sub School may ask for a fresh application citing the original medical evidence at the beginning of each term. |
| 1.5 | The Student Dress Code is supported by the College's administration and management structures. | 2.4 | The Student Dress Code and uniform requirements will be published to students via the Student Planner and Compass. College Handbooks and brochures will be provided as part of enrolment documentation for all new students. Regular reminders will be made through the College newsletter. |
| 1.6 | Enforcement of the Student Dress Code is the responsibility of all members of the College community. | 2.5 | The College will utilise the following methods to support the Student Dress Code: <ul style="list-style-type: none"><input type="checkbox"/> Publications - Student Planner, College Handbook<input type="checkbox"/> Assemblies - Home Group, Year Level, Sub-School<input type="checkbox"/> Meetings - Year Level Leaders, Sub-School, Staff and SRC<input type="checkbox"/> Programs - Peer Support<input type="checkbox"/> Student Behaviour Management Procedures - through the sub schools. |
| | | 2.6 | The College community will support implementation of the Student Dress Code. |
| | | 2.6.1 | The Principal team with the sub school teams will make the administrative decisions associated with the enforcement of the Student Dress Code. |
| | | 2.6.2 | Learning Area Staff will enforce safety regulations in relation to uniform and grooming for specified subjects. |
| | | 2.6.3 | Home Group Teachers will: <ul style="list-style-type: none">• Check uniform in Home Group each morning• Request notes from students asking for short term exemptions from wearing a uniform item.• Issue uniform passes to all students requiring a uniform exemption• Use Compass to document students who are out of uniform without a written explanation from a parent. |

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1.7 All students are expected to comply with the requirements of the Student Dress Code.

Program

- Monitor students who are regularly out of uniform, with or without a note, and either follow up with the student or refer the matter to the sub school team.

2.6.4 Teachers will:

- Manage the implementation and adherence to the Student Dress Code
- Monitor student compliance with uniform policy
- Issue uniform passes for students who are out of uniform without a pass
- Use Compass to document students who have required a uniform pass without a note from home.

2.6.5 Parents/Guardians will:

- Ensure that students have the correct College Uniform. The uniform must be maintained in good condition and worn each day of the school week
- Support the College in the application of the Student Dress Code
- Provide an explanatory note for their student to bring to school in the event that the student is out of uniform

2.6.6 Students will:

- Wear only the College approved uniform items
- Maintain a high standard of uniform compliance and personal grooming
- Follow the rules for wearing College Uniform
- Bring explanatory notes from home in the event that they are out of uniform

2.7 Home Group Teacher and Year Level Leaders will respond to breaches of the Student Dress Code. Each response will be appropriate to the individual and may include one or more of the following:

- Restorative Practice
- Disciplinary Consequences
- Natural justice
- Education

2.7.1 Teachers will document breaches of the uniform on Compass. Students who have a note will receive one demerit point; students who do not have a note will receive three demerit points. Once a student exceeds more than 9 demerit points in a semester they will be required to attend a uniform detention.

2.7.2 Teachers, on an annual roster, will staff uniform detentions. Year Level Leaders will follow up students who do not attend the uniform detention.

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1.8 The College Council has approved uniform items for summer and winter wear for boys and girls.

Program

2.8 Students will fulfil the requirements of the College Student Dress Code as set out in the attached Appendix A: "Rules: Student Dress Code and Consequences for Breaches".

2.8.1 The College approved uniform items for boys and girls are set out in the attached Appendix B: "Approved Uniform Items".

POLICY DRAFTED BY:

DATE RATIFIED BY COLLEGE COUNCIL:

REVIEWED BY:

DATE RATIFIED BY COLLEGE COUNCIL

MAJOR REVIEW BY:

DATE RATIFIED BY COLLEGE COUNCIL

MINOR REVIEW BY:

DATE RATIFIED BY COLLEGE COUNCIL

MINOR REVIEW BY:

DATE RATIFIED BY COLLEGE COUNCIL

MINOR REVIEW BY:

DATE RATIFIED BY COLLEGE COUNCIL

MINOR REVIEW BY:

DATE RATIFIED BY COLLEGE COUNCIL

The Dress Code Sub-Committee and School Policy and Education Committee (SPEC)

26th October 1995

EW, BA and SPEC

October 1998

Uniform Committee 2002

30 May 2002

Uniform Committee 2002 – D.Tyson, A. Abbott, S.Illies

21 November 2002

Catherine Ford 2007

25th October, 2007

Catherine Ford and Sub school staff (2013)

25 March 2014

Catherine Ford, Shane Kruger and the Student Services Team

27 March 2018

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APPENDIX A

STUDENT DRESS CODE COMPLIANCE AND RESPONSE FOR BREACHES

- 1 Students will wear the specified uniform to, and from the College, and at the College unless they have obtained a uniform pass.
Response:
Teachers will use Compass to record students who are out of uniform.
Sub school teams will use this data to identify repeat offenders.
Sub school teams will respond as appropriate to the individual. The response may include one or more of the following:
 - Restorative Practice
 - Disciplinary consequences
 - Natural justice
 - Education/Counselling

- 2 Students requiring a short-term exemption must bring a note signed by a parent or guardian requesting a Uniform Pass and present this to the Home Group Teacher in Home Group.
Response: Home Group teacher will issue a uniform pass for no more than one week. They will record the breach on Compass. Uniform issues that are unresolved within a week will be followed up by the Home Group teacher in consultation with parents to develop a plan to get the student back in uniform.

- 3 Students will wear the specified College uniform to, from and while attending all College excursions and extracurricular activities unless otherwise specified.
Response: Students will be given the opportunity to rectify the uniform issue where possible. If it cannot be rectified and depending on the situation, students who are not in full school uniform may be excluded from the excursion or activity at their expense.

4. Students will change into their Physical Education uniform for all practical physical education classes and for sport.
Response: Students may be excluded from the physical component of the class if they do not have the correct uniform for Physical Education. Students will not be permitted to represent Wantirna College if they are not in the correct team attire for the sport they are involved in. If the student is repeatedly not changed for PE they will be referred to the Year Level Leader who will respond as appropriate to the individual. The response may include and may include one or more of the following:
 - Restorative Practice
 - Disciplinary consequences
 - Natural justice
 - Education/Counselling
 - Referral to the Leader of Physical Education, Health and Sport

- 6 Students will change into alternative clothing for Drama classes as required by the teacher.
Response: If the student is repeatedly not changed for Drama they will be referred to the Year Level Leader who will respond as appropriate to the individual. The response may include one or more of the following:
 - Restorative Practice
 - Disciplinary consequences
 - Natural justice

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- Education
- Referral to the Leader of Performing Arts

7. Students will comply with the safety requirements concerning uniform and grooming in those Learning Areas where they are specified.
Response: Students will be asked to rectify the issue related to uniform or grooming. If the issue cannot be rectified and it creates an Occupational Health and Safety issue the student may be excluded from the practical component in class. If this is the case, they will be provided with equivalent learning activities.
8. Students will be well groomed and wear clean College uniform items including specified shoes.
Response: The Home Group teacher will be informed and will make contact with the parent to raise the issue. Year Level Leaders or the Student Well Being team will be consulted where it is an ongoing issue.
9. Make up and nail polish, if worn, will be natural and subtle
Response: Teachers will educate students to understand what is meant by subtle. The Home Group teacher or Year Level Leader will discuss ongoing and persistent resistance to subtle make up and nail polish with parents.
10. Jewellery, apart from a watch, medical ID, or a ring, will not be visible. There is no exception for jewellery of personal or religious significance.
Response: Students will be asked to remove the item and store it safely or ensure the item is not visible.
11. For safety reasons, earrings, except for studs or sleepers, will not be worn at the College.
Response: Students will be asked to remove the item and store it safely.
12. Visible body piercings, such as eyebrow and nose rings and nose studs etc. are actively discouraged.
Response: Students with multiple or large piercings will be asked to remove or cover them to a conservative level or size.
13. Tattoos are illegal for those under the age of 18 in the State of Victoria. No tattoos may be visible.
Response: Where a student under the age has a tattoo, the issue will be reported to the Leader of Student Well Being who will take advice from the Department of Human Services.

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APPENDIX B

Uniform

GIRLS

BOYS

WARM WEATHER OPTIONS

DRESS

- White, navy and maroon College dress (mid knee length) with College emblem **OR**,

SHORTS

- Navy tailored shorts **WITH**

SHIRT

- White polo shirt with striped collar and College emblem **OR**,
- White tailored shirt with long or short sleeves

SHORTS

- Grey shorts draw cord style with College emblem **WITH**

SHIRT

- White polo shirt with striped collar and College emblem **OR**,
- White tailored shirt with long or short sleeves

COOLER WEATHER OPTIONS

SKIRT

- Navy, maroon and blue College skirt worn with shirt (above) **OR**,

TROUSERS

- Navy tailored trousers (with shirt as above)

LONG SLEEVED UNDERSHIRT

- A plain white short or long sleeved undershirt can be worn under a polo or tailored shirt

PULLOVER

- Years 7-9 Navy woollen jumper with College emblem
- Year 10-12 Maroon woollen jumper with College emblem

SCARF AND GLOVES

- Plain navy, maroon or white scarf or gloves worn with warmer options only.

OVERJACKET

- College Blazer Year 10-12
- College Bomber jacket Year 7-12 (**Optional**)
- College Spray jacket year 7-12

TIE (**Optional**)

- Must be worn with the pants or skirt

TROUSERS

- Grey tailored College trousers (with shirt as above)

PULLOVER

- Years 7-9 Navy woollen jumper with College emblem
- Year 10-12 Maroon woollen jumper with College emblem

LONG SLEEVED UNDERSHIRT

- A plain white short or long sleeved undershirt can be worn under a polo or tailored shirt

SCARF AND GLOVES

- Plain navy, maroon or white scarf or gloves worn with warmer options only.

OVERJACKET

- College Blazer Year 10-12 (**Optional**)
- College Bomber jacket Year 7-12
- College Spray jacket year 7-12

TIE (**Optional**)

- Must be worn with the pants or skirt

LEGS AND FEET (ALL STUDENTS)

SOCKS

- Plain or predominantly white socks (between the ankle and the knees).
- Flesh coloured or navy tights (not to be worn with summer dress or shorts)
- Black/Navy socks with navy trousers

SHOES

- Black leather lace up, low heeled shoes

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Physical Education and Sport Uniform	
COMPULSORY ITEMS	OPTIONAL ITEMS
<ul style="list-style-type: none">• College Navy and Maroon PE/sports Polo shirt with College emblem only.• College Navy sport shorts.• Plain white sports socks.• Non- marking sports shoes.• School hat	<ul style="list-style-type: none">• College Navy tracksuit pants• College tracksuit top• Black or flesh coloured 'Skins' or leggings

Students who have PE or sport period 1 may wear the PE uniform to school provided it is worn correctly.
Students who have PE or sport period 3 or 4 may wear the PE uniform home from school provided it is worn correctly.

ADDITIONAL NOTE ON WEARING THE UNIFORM

Undergarments

- Must not be visible.

Hair

- Accessories must be subtle and/or neutral

Jewellery and Make up

- Students may wear small, plain silver or gold sleepers or studs
- Students who have excessive facial piercings may be asked to remove them or to cover them up
- No other items of jewellery may be visible, this includes items of religious significance or sentimental value.
- Make up including coloured nail polish must be subtle and unobtrusive.

Tattoos

- As it is illegal for people under the age of 18 to get tattoos, students are not permitted to expose any tattoos.