

Student Dress Code Policy



Policy Statement

The purpose of the Student Dress Code is to provide a sense of belonging and pride of association in students of the College. The Dress Code promotes the safety and security of students by allowing for the ready identification of students as belonging to Wantirna College. Equality is fostered by a Dress Code common to all students.

Two appendices entitled Dress Code Compliance and Approved Uniform Items accompany this Policy and are integral parts of it.

Guidelines

1.1 The Student Dress Code operates within the guidelines determined by an order of the Department of Education and Training (DET).

1.2 The Student Dress Code requirements apply uniformly to all students.

1.3 The Student Dress Code provides a process for exemption.

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2.1 College Council has the authority to create and implement Dress Codes for all students of the College.

2.1.1 The Student Dress Code is established by a consultative process.

2.1.2 The Student Dress Code provides a detailed statement of the expectations of the College Council with regard to student appearance and College uniform.

2.1.3 The Student Dress Code applies during College hours and when travelling to and from the College and at those functions and venues deemed by the Principal to require students to be in the full College uniform.

2.1.4 Learning Areas are empowered to implement safety regulations in relation to uniform and personal grooming for specified learning areas. (See Appendix A)

2.1.5 Due notice will be given to both parents/guardians and suppliers if there are changes to uniform requirements resulting from an evaluation of the Student Dress Code.

2.2 College uniform is compulsory for all students from Years 7-12 and students are to wear correct uniform at all times as specified in the College's Uniform Rules.

2.2.1 Students are encouraged to wear protective head wear and to use protective sun screen when outside in the sun. For all students, this head wear will be the College junior navy cap with maroon brim or the plain navy wide brimmed cricketer's hat.

2.2.2 Year 7-10 students may wear the navy blue V neck Wantirna College jumper. Year 10 students may wear the maroon V neck Wantirna College jumper on successful completion of semester 1. All Year 11 and 12 students may wear the standard Wantirna College maroon V-neck jumper.

2.3 The Student Dress Code recognises and allows for exemptions under certain circumstances but safety considerations are paramount at all times.

2.3.1 Out of uniform days are approved by the College Council once per term.

2.3.2 Students who require a short term exemption for a

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- uniform item must bring a note explaining the reason and will be issued a College Uniform pass for no more than one week.
- 2.3.3 In cases of genuine financial hardship the College may provide assistance with uniform items to alleviate the need for an exemption.
- 2.3.4 Long term exemptions from a school uniform item should be made in writing to an Assistant Principal who may grant the exemption or refer it to the College Council for a final decision. All applications on medical grounds must be supported by evidence from a qualified practitioner. Assistant Principals may ask for a fresh application citing the original medical evidence at the beginning of each term.
- 1.4 Communication of the Student Dress Code will be made to all members of the College community.
- 2.4 The Student Dress Code and uniform requirements will be published on the College Webpage and in the College newsletter. It will also be provided as part of enrolment documentation for all new students.
- 1.5 The Student Dress Code is supported by the College's administration and management structures.
- 2.5 The College will utilise the following methods to support the Student Dress Code:
- Publications: College Website, College Newsletter
 - Assemblies: Year Level, Sub-School
 - Meetings: Year Level Leaders, Sub-School, Staff and SRC
 - Programs: Peer Support
 - Student Behaviour Management Procedures - through the Sub Schools.
- 1.6 Enforcement of the Student Dress Code is the responsibility of all members of the College community.
- 2.6 Implementation of the Student Dress Code will be supported by the College community.
- 2.6.1 The Principal team with the Sub School teams will make the administrative decisions associated with the enforcement of the Student Dress Code.
- 2.6.2 Learning Area Staff will enforce safety regulations in relation to uniform and personal grooming for specified subjects.
- 2.6.3 The Assistant Principals will have overall responsibility for developing, managing and monitoring the school processes for ensuring students comply with the student dress code.
- 2.6.4 Teachers will:
- Check school uniform every class
 - Request passes from students who are out of uniform
 - Refer students who do not have a pass according to the process that is in place.
- 2.6.5 Parents/Guardians will:
- Ensure that students have the correct College Uniform. The uniform must be maintained in

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- 1.7 All students are expected to comply with the requirements of the Student Dress Code.
- 1.8 The College Council has approved uniform items for summer and winter wear.

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- good condition and worn each day of the school week
- Support the College in the application of the Student Dress Code
- 2.6.6 Students will:
- Wear only the College approved uniform items
 - Maintain a high standard of uniform compliance and personal grooming
 - Follow the rules for wearing College Uniform
- 2.7 Students who are out of uniform without a pass will receive a disciplinary consequence consistent with whole school practice.
- 2.7.1 Parents will initially be notified in relation to noncompliance with the student dress code via Compass.
- 2.8 Students will fulfil the requirements of the College Student Dress Code as set out in the attached Appendix A: "Rules: Student Dress Code and Consequences for Breaches".
- 2.8.1 The College approved uniform items are set out in the attached Appendix B: "Approved Uniform Items".

POLICY DRAFTED BY:

The Dress Code Sub-Committee and School Policy and Education Committee (SPEC)

DATE RATIFIED BY COLLEGE COUNCIL:

26th October 1995

REVIEWED BY:

EW, BA and SPEC

DATE RATIFIED BY COLLEGE COUNCIL

October 1998

MAJOR REVIEW BY:

Uniform Committee 2002

DATE RATIFIED BY COLLEGE COUNCIL

30 May 2002

MINOR REVIEW BY:

Uniform Committee 2002 – D.Tyson, A. Abbott, S.Illies

DATE RATIFIED BY COLLEGE COUNCIL

21 November 2002

MINOR REVIEW BY:

Catherine Ford 2007

DATE RATIFIED BY COLLEGE COUNCIL

25th October, 2007

MINOR REVIEW BY:

Catherine Ford and Sub school staff (2013)

DATE RATIFIED BY COLLEGE COUNCIL

25 March 2014

MINOR REVIEW BY:

Kevin Murphy and Shane Kruger (2021)

DATE RATIFIED BY CPEC ON BEHALF OF COLLEGE COUNCIL

10th August 2021

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APPENDIX A

STUDENT DRESS CODE COMPLIANCE AND RESPONSE FOR BREACHES

- 1 Students will wear the specified uniform to and from the College and at the College unless they have obtained a uniform pass.
Response: Students out of uniform without a uniform pass will be sent to the Assistant Principal's office to collect a pass. They will be asked to remove any additional items such as hoodies and leave them with the uniform duty teacher for collection at the end of the day. Students without a pass will be given a consequence (e.g. lunchtime detention on the same day).
- 2 Students requiring a short term exemption must bring a note signed by a parent or guardian requesting a Uniform Pass and present this to an Assistant Principal before school.
Response: The Assistant Principal will issue a uniform pass and document the uniform pass on Compass.
- 3 Students will wear the specified College uniform to, from and while attending all College excursions and extra curricular activities unless otherwise specified.
Response: Students will be given the opportunity to rectify the uniform issue where possible. If it cannot be rectified and depending on the situation, *students* who are not in full school uniform may be excluded from the excursion or activity at their expense.
- 4 Students may only wear the College jacket with the College logo over their College jumpers.
Response: Students will be required to remove the offending article of clothing.
5. Students will be permitted to wear Physical Education uniform on days that they have a scheduled practical physical education class and for sport.
Response: Students may be excluded from the physical component of the class if they do not have the correct uniform for Physical Education. Students will not be permitted to represent Wantirna College if they are not in the correct team attire for the sport they are involved in.
- 6 Students will change into alternative clothing for Drama and Dance classes as required by the teacher. Alternatively, they will be permitted to wear their Physical Education uniform on days that they have a scheduled Drama or Dance class.
Response: If the student is repeatedly not changed for Drama/Dance they will be referred to the Year Level Leader who will respond as appropriate to the individual.
7. Students will comply with the safety requirements concerning uniform and personal grooming in those Learning Areas where they are specified. On days where a student is permitted to wear their PE uniform for the entire school day as they have PE/Drama/Dance, students may either wear leather, enclosed trainers/runners as part of their PE uniform or bring a pair of leather shoes to change into if they have a practical based subject.

All Science and Technology teachers will have an explicit conversation with their classes at the start of each semester about wearing leather enclosed shoes and the possible outcome if they do not wear the correct footwear. Teachers will ensure that all students are aware of the safety requirements for their practical classes.

Response: Students will be asked to rectify the issue related to uniform or personal grooming. If the issue cannot be rectified, the teacher will do a risk assessment of the activity to determine if it creates an Occupational Health and Safety issue. If there is an OHS issue, the student may be excluded from the practical component in class. If this is the case, they will be provided with equivalent learning

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activities.

If there are ongoing issues with a student not bringing leather shoes to their practical classes, the classroom teacher will follow the normal behaviour policy.

8. Students will take care of their personal appearance and wear clean College uniform items including specified shoes.
Response: The Year Level Leader will be informed and will make contact with the parent to raise the issue. Transition Support Teachers or Explore Teachers will assist with this where appropriate. The Student Wellbeing team will be consulted where it is an ongoing issue.
9. Make up and nail polish, if worn, will be natural and subtle
Response: Students will be educated to understand what is meant by subtle. Ongoing and persistent resistance to subtle make up and nail polish will be discussed with parents by the Year Level Leader. Transition Support Teachers or Explore Teachers will assist with this where appropriate.
10. Jewellery, apart from a watch or medical ID, will not be visible. There is no exception for jewellery of personal or religious significance.
Response: Students will be asked to remove the item and store it safely or ensure the item is not visible.
11. Studs and sleepers are the preferred earrings to be worn to school for safety reasons.
Response: A student may be asked to remove ear rings if they are a safety issue.
12. Visible body piercings, such as eyebrow and nose rings and nose studs etc. are actively discouraged.
Response: Students with multiple or large piercings will be asked to remove or cover them to a conservative level or size.
13. Tattoos are illegal for those under the age of 18 in the State of Victoria. If over the age of 18, Tattoos should not be visible.

Response: Where a student under the age has a tattoo, the issue will be reported to the Leader of Student Wellbeing who will take advice from the Department of Fairness, Families and Housing. If over the age of 18, the student will be encouraged to cover their tattoo.
14. Shirts, with the exception of polo shirts, must be tucked in at all times.
Response: Students will be instructed to tuck in their shirts.

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Uniform

<p>DRESS</p> <ul style="list-style-type: none">• White, navy and maroon College dress (mid knee length) OR <p>SHORTS</p> <ul style="list-style-type: none">• Navy tailored shorts (to be worn with the polo shirt) <p>SKIRT</p> <ul style="list-style-type: none">• Navy, maroon and blue College skirt or <p>PANTS</p> <ul style="list-style-type: none">• Navy Pants (as supplied by Wantirna College) <p>SOCKS</p> <ul style="list-style-type: none">• Plain white socks (clearly above the ankle and below the knee)• Navy tights with skirt	<p>TROUSERS/SHORTS</p> <ul style="list-style-type: none">• Grey tailored College trousers OR• Grey shorts draw cord style with College emblem <p>SOCKS</p> <ul style="list-style-type: none">• Plain white socks (clearly above the ankle)• Plain black or grey socks can only be worn under long trousers
<p>SHIRT</p> <ul style="list-style-type: none">• White polo shirt with striped collar and College emblem OR• White tailored shirt with long or short sleeves (tucked in at all times) worn with shorts, skirt or pants <p>PULLOVER</p> <ul style="list-style-type: none">• Wantirna College Rugby Jumper or• Years 7-10 Navy woollen jumper with College emblem• Year 10 Maroon woollen jumper with College emblem from semester 2 (subject to eligibility)• Years 11-12 Maroon woollen jumper with College emblem <p>SHOES</p> <ul style="list-style-type: none">• Black full leather lace up, low heeled shoes (shoes with mesh upper or tongue do not meet OH&S requirements) <p>SKIVVY</p> <ul style="list-style-type: none">• A white skivvy can be worn under a white tailored shirt. <p>OVERJACKET (Optional)</p> <ul style="list-style-type: none">• College blazer Year 10-12• College Soft Shell lined jacket year 7-12 <p>TIE (Optional)</p> <ul style="list-style-type: none">• College Tie	

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COMPULSORY ITEMS:

Compulsory Physical Education and Sports Uniform

College Navy and Maroon PE/sports Polo Shirt- College emblem only.

College Navy sport shorts or College Navy tracksuit pants or,

College Navy leggings or,

Navy leggings

College tracksuit top (optional)

College rugby top(optional),

Plain white sports socks.

Non- marking sports shoes. (Black full leather lace up, low heeled trainers are recommended as they can also be worn as school shoes. Shoes with mesh upper or tongue do not meet OH&S requirements.)

Compulsory Headwear

The two items of headwear approved by College Council are, a plain navy, wide brimmed cricketer's hat and a navy with maroon brim baseball cap.

Students are encouraged to wear the College hat/cap when outside the buildings during Terms One and Four and also during outdoor Physical Education and sporting activities. The College cap/hat is the only headwear to be worn with the College uniform.

OPTIONAL ITEMS:

Navy Blazer and Tie

The navy blazer with the College emblem on the pocket may be worn at any time of the year with or without a jumper and only with a tailored shirt. It can be worn in class.

The navy tie with maroon and white stripes may be worn all year but must be worn with a tailored shirt.

Other Uniform Items:

Plain navy, maroon or cream scarf (Winter uniform only) and plain navy gloves (Winter uniform only).

ADDITIONAL NOTE ON WEARING THE UNIFORM

Undergarments must not be visible.

Hair accessories must be subtle and/or neutral